

Resident Interview Guide Shelter Care Facility

Resident(s) may be interviewed individually or in a small group, preferably with no staff in attendance.

1. Recreation ARM 37.97.809(3)

Are residents encouraged to participate in recreation and leisure time activities? Are efforts made by the provider to involve residents in suitable community programs?

Discussion: Ask residents if they can continue to be involved in constructive activities and groups that they were involved in prior to being admitted to the shelter care. Does the shelter care provide transportation and supervision as needed for evening and weekend activities?

Resident(s)/Licensing Specialist Comments:

COMPLIANCE: YES [] NO []

2. Food and Nutrition ARM 37.97.810

Does the home provide three regular, well-balanced meals daily? Nutritious snacks? Are special diets provided and kept on file?

Discussion: Ask residents about meals and snacks and special diets. If any residents are on special diets, ask to see physician's order.

Resident(s)/Licensing Specialist Comments:

COMPLIANCE: YES [] NO []

3. Education ARM 37.97.811

Does the provider ensure that each resident is offered an educational program that is appropriate to the client's needs and in compliance with compulsory school attendance laws?

Discussion: Ask residents if they are participating in an educational program. Can they get special education, alternative

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schools, special tutoring? Supplies and books as needed for classes and phys. ed.? Homework opportunities? How does home participate in parent/teacher conferences? Involvement of legal parents and facility staff?

Resident(s)/Licensing Specialist Comments:

COMPLIANCE: YES [] NO []

4. Religion and Culture ARM 37.97.815

Do residents have the opportunity to voluntarily practice their religion? Does the provider encourage residents and give them the opportunity to identify with their cultural heritage?

Discussion: Ask residents about scheduling for worship services? Is transportation available, if necessary? Can residents receive visits from representatives of their faith? Are residents required to participate in religious services that are not of their choosing? Ask residents if they have any concerns relating to cultural exposure. Are Indian children allowed to (or assisted in) participate in pow wows or other cultural events? Is facility food/environment not so out of touch with youth's cultural heritage as to cause physical illness or mental/emotional negative reactions?

Resident(s)/Licensing Specialist Comments:

COMPLIANCE: YES [] NO []

5. Personal Needs. ARM 37.97.816

Does the home provide each youth with clothing appropriate to the youth's age and size? Is clothing comparable to community standards? Does the youth have some choice? Do residents receive training from the provider in personal care, hygiene and grooming, and do residents have necessary supplies?

Discussion: Observe and interview residents about their clothing needs and choices and the home's response to requests for needed clothing. Ask residents about their need for training and for supplies and the home's response.

Resident(s)/Licensing Specialist Comments:

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COMPLIANCE: YES [] NO []

6. Privacy and Individualism ARM 37.97.817

Do residents have sufficient opportunities for privacy? Access to a quiet area? His or her own bed? Own storage area?

Discussion: Ask residents how they feel about their opportunities for privacy and whether the house parents allow them to display socially appropriate works and symbols of identity. Do they have reasonable space and time to meet with friends and relatives?

Resident(s)/Licensing Specialist Comments:

COMPLIANCE: YES [] NO []

7. Searches ARM 37.97.820

Are resident's subject to searches and urinalysis testing in accordance with administrative rule and provider policy?

Discussion: Has the resident undergone a personal property, correspondence or pat down search since admission to the facility? does the resident understand the reason for the search? If a correspondence search was conducted, was the youth present during the search? Is the resident aware of any instances of strip searches, body cavity searches, video surveillance or routine opening of correspondence? Has the resident been subject to urinalysis testing in the facility? Does he or she know if the testing was court ordered or part of his or her treatment plan?

Resident(s)/Licensing Specialist Comments:

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COMPLIANCE: YES [] NO []

8. Training and Employment ARM 37.97.822

Does the provider prepare the residents for economic independence?

Discussion: Ask resident's how/if they feel they are being prepared for employment? Shopping? Money management? Are their chores and/or jobs well-supervised? Do the resident's understand which tasks they are expected to perform as resident's versus jobs to earn spending money or jobs performed as training? How is personal income to the resident handled by the shelter care facility?

Resident(s)/Licensing Specialist Comments:

COMPLIANCE: YES [] NO []

9. Discipline ARM 37.97.825

Have resident's been given a copy of the home's discipline policy and do they understand it?

Discussion: Ask resident's if they have seen the written discipline policy and house rules. Do they clearly understand what is expected and the consequences? Have they been involved in infractions and do they feel they were appropriately handled? Any major complaints?

Resident(s)/Licensing Specialist Comments:

COMPLIANCE: YES [] NO []

10. Orientation ARM 37.97.830

Were resident's oriented to the facility within 12 hours of arrival?

Discussion: Ask resident's to describe admission and orientation to facility. Can resident describe emergency evacuation procedures and escape routes? Do they know what to do? Ask them if exits are can be opened and unobstructed. Do they know where the evacuation procedure is posted? Do resident's know house rules, behavioral expectations, health and safety procedures and practices?

Resident(s)/Licensing Specialist Comments:

COMPLIANCE: YES [] NO []

11. Health and Treatment ARM 37.97.831

Are medical, dental, psychological, psychiatric or counseling services obtained for resident's as needed?

Discussion: Ask resident's if they have had the need for medical, dental psychiatric, psychological or counseling services since admission? Was treatment or intervention sought for the resident?

Resident(s)/Licensing Specialist Comments:

COMPLIANCE: YES [] NO []

12. Transportation ARM 37.97.836

Are resident's transported in a safe and reliable vehicle and manner?

Discussion: Ask youth to describe transportation. Are vehicles in good working order? Do staff drive in cautious manner? Is the back of pickup trucks ever used to transport resident's?

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Resident(s)/Licensing Specialist Comments:

COMPLIANCE: YES [☐] NO [☐]

13. Guns and Ammunition ARM 37.97.837

Are firearms kept off the facility premises?

Discussion: Ask youth if they are allowed to use firearms? If yes, under what conditions?

What kind of precautions are taken to protect resident's from using potentially dangerous objects/items as weapons?
e.g. bows and arrows, pocket knives, kitchen and fishing knives etc.

Resident(s)/Licensing Specialist Comments:

COMPLIANCE: YES [☐] NO [☐]

14. Supervision ARM 37.97.838 and 37.97.809(3)

Does the provider maintain staff:resident ratio of at least 1:8 at all times?

Discussion: Ask resident's if they feel that individual personal care, attention and supervision is adequate. Is a staff person in the faculty at all times when a youth is on the premises?

Resident(s)/Licensing Specialist Comments:

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COMPLIANCE: YES [] NO []

15. Other

Discussion: At closure of the resident interviews, ask the resident's if they have anything else they would like to say to contribute to your license study. Let resident's know where you can be reached and that you are available if they see the need.

Resident(s)/Licensing Specialist Comments:

Resident's Interviewed

Date of Interview(s)

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Signature of Licensing Specialist

Date